

# Kwansei Gakuin Senior High School

## Invites Application for Associate Teacher of English

### **Duties:**

- Teaching English classes to designated students in grades 10 to 12 (about 16 lessons per week) in collaboration with other teachers
- Attending various staff meetings, school events, and other daily whole-school activities, including chapels
- Assisting with other assigned duties such as extra-curricular activities (clubs, school trips, etc.), after-school lessons and/or tutoring
- Working an average of 5 days a week (with responsibilities on some weekends)

### **Position & Salary:**

- Full-time teacher (Associate Teacher of English) starting on April 1, 2025
- Monthly salary and Life Design Allowance between about 340,950 yen and 464,250 yen (depending on teaching experiences and qualifications)
- The employment contract is for one year, and is renewable up to five years total by mutual agreement. However, as for applicants who have/had worked at Kwansei Gakuin within six months prior to April 1, 2025, the term of contract may be restricted according to "Rules and Regulations for Term Limits on Fixed-term Employment Agreements."

### **Required Qualifications:**

- Bachelor's or Master's Degree
- Native speaker competence in English
- Language teaching experience for three years or longer preferred

### **Application Deadline:**

- All application documents must be submitted by Friday, July 26, 2024.

### **Application Documents:**

- Curriculum Vitae (free format)
- A photocopy of your diploma

### **Selection and Results:**

- After screening the documents, selected candidates will be notified by Saturday, August 10, 2024 by email.
- Interviews for the candidates will be conducted on Saturday, September 7, 2024 at Kwansei Gakuin Senior High School. Candidates will also be asked to conduct a model lesson on this date.

### **Mailing Address:**

- Please send your application documents to the address below.  
*Kwansei Gakuin Senior High School*  
*1-1-155, Uegahara, Nishinomiya, Hyogo, 662-8501 Japan*
- If applying by email, please send the required documents (PDF / Word document) to the address below

*email:* [kghsaiyo@kwansei.ac.jp](mailto:kghsaiyo@kwansei.ac.jp)

### **Notes:**

- The candidates' travel expenses and hotel stay for interviews will not be reimbursed.
- Submitted documents will not be returned.