

POSITIONS OF INSTRUCTOR OF ENGLISH AS A FOREIGN LANGUAGE

The School of Economics of Kwansai Gakuin University (KGU) invites applications for one full-time position of Instructor of English as a Foreign Language (IEFL) to teach in undergraduate courses starting on April 1, 2027. KGU, established in 1889, is a comprehensive private university founded on the principles of Christian-based education and it is comprised of 14 undergraduate schools and 14 graduate schools with a current enrollment of around 26,000 students.

The employment contract is for one year and is renewable for up to five years total by mutual agreement. However, as for applicants who have/had worked at Kwansai Gakuin within six months prior to April 1, 2027, the term of contract may be restricted according to “Rules and Regulations for Term Limits on Fixed-term Employment Agreements.”

Applicants should have a Master’s degree in TESOL or Applied Linguistics, as well as relevant teaching experience. Native speaker competence in English is required and fluency in Japanese is strongly preferable.

(1) Job description

At the School of Economics of KGU, IEFLs teach compulsory or elective English courses consisting of 30-35 students with pre-intermediate to advanced levels of English. Instructors will carry a maximum of 10 classes of 90 minutes a week each term with other duties at the School of Economics limited to around 10 hours per week. Non-class duty hours between semesters will be no more than 15 hours per week.

(2) Annual salary and benefits

Approx. ¥5,300,000 (before tax)

Health insurance is partially subsidized. Research subsidies and conference travel subsidies are provided in line with the university policies.

(3) Required documents

Interested applicants should submit the following documents on the JREC-IN Portal. Note that e-mail or post submissions will not be accepted.

(i) A resume/CV

Applicants must use the KGU standardized forms for their CV and a list of their educational and

research achievements. The two forms are downloadable from the JREC-IN Portal or the KGU website (<https://ef.kwansei.ac.jp/recruitment>).

Candidates must be sure to include their current e-mail address in their CV.

(ii) Two or more letters of recommendation

(iii) A copy of the applicant's graduate diploma and official transcript

(iv) A written statement of the applicant's views on teaching and career objectives (500-800 words in English)

Applicants are required to submit all the application documents by May 31, 2026. Save all application documents as PDF files (named "resume," "letters of recommendation 1 or 2," "diploma," "official transcript" and "teaching and career objectives") and upload all of them in one zip folder (named "Applicant's family name_First name") to the JREC-IN Portal. For application procedures, please refer to the JREC-IN Portal.

(4) Interview

Short-listed candidates will be invited to an interview conducted on an in-person basis at the Nishinomiya Uegahara Campus, KGU (Nishinomiya, Hyogo) on June 20, 2026. They will be notified of the venue and time of their interview by email no later than June 11, 2026.

Finalists' travel expenses and hotel stay for interviews will not be reimbursed. Resumes and other materials will not be returned.

(5) Contact

The School of Economics, Kwansei Gakuin University

E-mail: econ-ief12027@kwansei.ac.jp

Inquiries should be made by e-mail only.