

TESOL POSITION

Position Vacant: The School of Biological and Environmental Sciences, Kwansei Gakuin University (Kobe Sanda Campus) would like to invite applications for 1 full-time position (one year contract initially and renewable four times with mutual agreement) as Instructor of English as a Foreign Language (IEFL) beginning in April, 2023.

Institution	School of Biological and Environmental Sciences, Kwansei Gakuin University (private) located at Sanda City, Hyogo Prefecture
Institution URL	https://www.kwansei.ac.jp/s_bes
Job type	<p>Instructor of English as a Foreign Language (IEFL) Full-Time position</p> <p>The employment contract is for one year, and is renewable for up to five years total by mutual agreement. However, as for applicants who have/had worked at Kwansei Gakuin within six months prior to April 1 2023, the term of contract may be restricted according to “Rules and Regulations for Term Limits on Fixed-term Employment Agreements.”</p> <p>The job title “Instructor” corresponds to the job type “Associate Professor/Lecturer (full-time) level” at Kwansei Gakuin University.</p>
Number of positions	One position: beginning on April 1, 2023
Deadline for applications & Schedule	<p>All application materials must be received by Friday, February 10, 2023.</p> <p>Short-listed applicants will be invited to an interview conducted at the Sanda Campus on Thursday, February 10. Interview notification will be given to qualified applicants via e-mail around February 14.</p>
Qualifications required	<ol style="list-style-type: none">1. Native speaker competence in English2. MA in TESOL, Applied Linguistics or a related field with experience in EAP/ESP training and/or teaching3. Interest in teaching science-related English, and experience using computer and other audio-visual facilities (preferred)

Duties	<ol style="list-style-type: none"> 1. Preparing and teaching 10 classes of 100 minutes per week each term with other duties limited to no more than 10 hours per week. 2. Non-class duty hours between semesters limited to no more than 15 hours per week. 3. Attending and participating in regular English Department meetings (held in English) 4. Some administrative jobs <p>Note: As objectives and many materials are shared, a commitment to teamwork is essential.</p>
Remuneration & other subsidies	<ol style="list-style-type: none"> 1. Annual salary of approx. 5,200,000 yen (Salary raise: once a year) 2. Payment for extra jobs as required by the School or University 3. Individual research fund 4. International return-trip economy air fare (one-way coming, and one-way returning after contract end) from home to Osaka 5. Pension, unemployment insurance, health insurance (Health insurance is extended to dependents living in Japan.)
Application materials	<ol style="list-style-type: none"> 1. Curriculum Vitae with your recent photo attached *Use the template attached, and refer to the instructions. 2. Two referees' names, their affiliation and email address to be included in the CV (We may contact them before the interview.) 3. A copy of applicant's degree diplomas or certificates 4. Single copies of up to three publications and/or class projects that has been implemented in your class * Explain how long the project lasted and what objectives it aimed at, with feedback or comments attached if any. 5. A statement of applicant's views on teaching and career objectives (800 – 1000 words) <p>Notes:</p> <ul style="list-style-type: none"> * Digital applications only. * Save each application document listed above as a separate PDF file and put everything in one zip file to upload via the JREC-IN Portal. https://jrecin.jst.go.jp/seek/SeekJorDetail?fn=3&id=D122121846&ln_jor=1 * Applicants' privacy will be respected and submitted materials will not be used for any other purposes.
Enquiries	bio-saiyo@kwansei.ac.jp

Note:

This email address is for enquires only. Application by email is NOT accepted. Please submit all application materials via the JREC-IN Portal.